**How to Submit Business with Affinity Health Plan:**

Paper Applications

* Fax: 718-536-3375, Attention: Caronia Chapman
* Email: BrokerRelations@affinityplan.org
	+ Applications sent via email must be sent secure
	+ Do NOT send applications directly Emmanuel Mid or Carnoia Chapman
	+ Applications that are not sent securely or are sent to individual staff members at Affinity Health Plan will NOT be processed

Online Enrollments

* To submit online enrollments, [click here](https://affinityhealth.destinationrx.com/PlanCompare/Professional/Type1/2016/Compare/Home).
* Many 2016 certified agents have been set up with DRX log in credentials. For individual log in information, please email BrokerRelations@affintyplan.org.

**How to Submit Business with (EmblemHealth):**

Online Enrollments (Preferred)

* Go to <http://www.emblemhealth.com/en/Our-Plans/Medicare.aspx>
* Enter the zip code and the appropriate plans will show up.
* Click on the plan and an enroll button will be on the right side.
* PLEASE BE SURE TO INCLUDE YOUR WRITING NUMBER!

Paper Applications

* Mail to:
	+ 55 Water Street
	4th Floor Government Sales
	New York, NY 10041
* PLEASE BE SURE TO INCLUDE YOUR WRITING NUMBER!

**How to Submit Business with Bright Health:**

PAPER APPLICATION IS REQUIRED

* Submit applications online by following the steps below.
	1. Collect the paper application.
	2. Go to the [Bright Health Enrollment Website](https://brighthealthplan.com/medicare/enrollment/broker).
	3. Submit the application. (When you click “Submit,” Bright Health will begin processing the application. It is considered submitted, but they will need the “trace copy,” which is why they will need you to follow up by faxing or mailing a copy of the application.)
	4. Print the Enrollment Barcoded Confirmation Page (PDF).
	5. Fax applications within 48 hours — the Barcoded Confirmation Page must be used as the fax cover sheet.
* Fax applications directly to Bright Health by following the steps below.
	1. Fill out the [Bright Health fax cover sheet](https://www.ritterim.com/files/download?id=brightfaxcoversheet10191721-636443668382806306.pdf). (Generic fax cover sheets will also be accepted. One application per cover sheet is preferred. For more information, please see the [Application Submission Flow Chart](https://www.ritterim.com/files/download?id=enrollmentappflow100317r-636443669707407272.pdf).)
	2. Fax application and cover sheet to 1-800-208-7647.

*Note: After submitting an application, you should see it loaded in the agent portal within about 24 to 48 hours.*

**ElderPlan**

New applications are faxed to Ritter at 888-638-6943